

Tarrant County Facilities Management Payment Procedures for Construction Management Contracts

Tarrant County Facilities Management ("Facilities") will make every effort to process payments in a timely manner. In order to accomplish this, we request that the Construction Manager adhere to the following procedures.

1. ALL APPLICATIONS FOR PAYMENTS MUST INCLUDE THE TARRANT COUNTY PURCHASE ORDER NUMBER. [NO EXCEPTIONS]
2. The Construction Manager will work in conjunction with the Architect in developing dates for review of draft pay applications and submission of final pay applications to the Architect. Progress payments will be reviewed and certified by the Architect; it will then be reviewed by Facilities representatives and forwarded to Tarrant County Auditor for review and processing. Not more than 30 days after Facilities receives an accurate Application for Payment Tarrant County will issue payment. The attached flow diagram (*Attachment "A"*) illustrates the minimum timeframe required in order to process payments within a 30 day period. All checks are processed on Tuesdays after Commissioners Court approval. If Commissioners Court is cancelled due to holidays, please allow additional week for processing.
3. All Applications for Payments must be submitted in triplicate (and one (1) CD) on AIA Form G702 and AIA G703 Continuation Sheet and must be notarized and executed by a person authorized to sign legal documents on behalf of Construction Manager. A transmittal cover letter should be addressed to the Facilities Management Project Manager and include the project name, purchase order number, application for payment number, period ending date and total amount requested (*see Attachment "B" for Cover letter, G702 & G703 examples*).
4. Schedule of Values Format:
 - a. Construction Manager's General Conditions, Construction Phase Services, and Fee, should be listed first on the Schedule of Values (also list Bonds and Insurance if not included in General Conditions).
 - b. For Trade Contractors Cost of the Work, utilize the Table of Contents of the Project Manual. Identify each line item with specification number, bid package number, title of specification, and name of trade contractor. (*Example: Item: 06400, BP-6A Millwork, A-1 Millwork Company*). Sub-total each trade contractors bid package with the grand total equaling the GMP.
 - c. All Allowances are to be listed as a separate line item on schedule of values.
5. Round amounts to nearest whole dollar; total shall equal the Contract Sum.
6. A copy of each Trade Contractor's progress billing, as approved by the Architect, will be included as supporting documentation.
7. The Application for Payment should be submitted in the following order: 1) Cover Letter, 2) AIA G702 Application for Payment, and AIA G703 Continuation Sheet, 3) copies of Trade Contractor billings in same order as continuation sheet, 4) Schedule "A" list of General Conditions with backup for all invoices, 5) Schedule "B" Construction Phase Services & Fee, 6) Schedule "C" Monthly Look Ahead Report.
8. List General Conditions as a single line item on the Schedule of Values; include a separate schedule (*see Schedule "A"*) with a line item detail listing each invoice number, description, and amount being billed for that period. Include a copy of each invoice in support of payment.
9. List Construction Management Services on the Schedule of Values as two line items. The first line item indicates 15% to be paid upon jobsite mobilization. The second line item lists the balance being paid monthly at the same percentage of the completion percentage is for the Cost of Work. Construction Management Services includes wages of supervisory and administrative personnel when stationed at the site, and regional or home office employees performing the

functions of construction supervision. See Schedule "B" for calculating percentage.

10. List the Construction Management Fee on the Schedule of Values as a separate line item. See Schedule "B" for calculating percentage of completion. Fee percentage is based on Agreement between Owner and Construction Manager.
11. List each Change Order on the Schedule of Values as a separate line item including:
 - a. Change Order number,
 - b. PCR number, and
 - c. brief description of work.
12. All Change Orders must be approved by Commissioners Court and signed by the County Judge. Facilities Management must be informed of the use of Construction Contingency and requires notice to Commissioners Court in the form of a Budget Reallocation. Budget Reallocations will be listed on the Schedule of Values in the same manner as Change Orders. See Tarrant County Facilities Construction Change Process *Attachment "C"*.
13. To receive payment for materials stored at a location other than the project site, Trade Contractor must submit documentation as specified in Tarrant County Requirements for Stored Materials (*Attachment "D"*).
14. The County will withhold from each payment for Cost of Work and CM Fee (5%) as Retainage. The General Conditions and Construction Phase Services costs will not be subject to Retainage.
15. The following activities must be maintained in order to process Applications for Payment in a timely manner:
 - a. Updated Submittal Log;
 - b. Updated RFI Log;
 - c. Updated Proposal Request Log;
 - d. Copies of Daily Reports, and
 - e. Weather Delays. (Provide letter even if there were no weather delays).
16. Each Application for Payment will be consistent with previous applications and previous payments. Either the Architect or the County will notify the Construction Manager of any adjustments to the Application for Payment. The Construction will incorporate these adjustments into the next month's Application.
17. Submit Conditional Lien Release with each progress payment (copy attached).
18. Final Payment Application shall be processed in accordance with the Agreement between County and Construction Manager. The final Application for Payment must be submitted with the following attachments:
 - a. AIA Document G707, "Consent of Surety to Final Payment"
 - b. AIA Document G706, "Construction Manager's Affidavit of Payment of Debts and Claims"
 - c. AIA Document G706A, "Construction Manager's Affidavit of Release of Liens"
 - d. Evidence of completion of Project closeout requirements

Attachments:

Attachment A – Application for Payment Flow Chart

Attachment B – Application for Payment Cover Letter, G702 and G703 Examples

Schedule A – General Conditions Billing Detail,

Schedule B – CM Services and Fee Schedule,

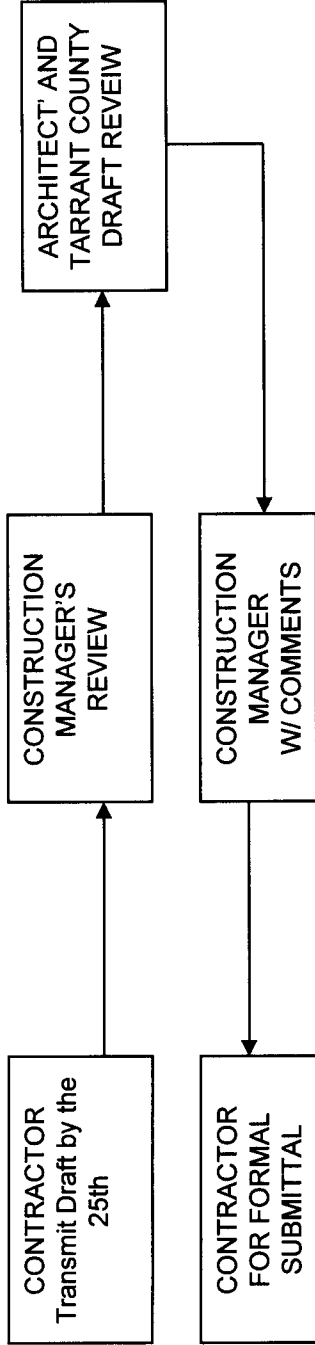
Schedule C – Monthly Look Ahead Report

Conditional & Unconditional Waivers (Progress & Final)

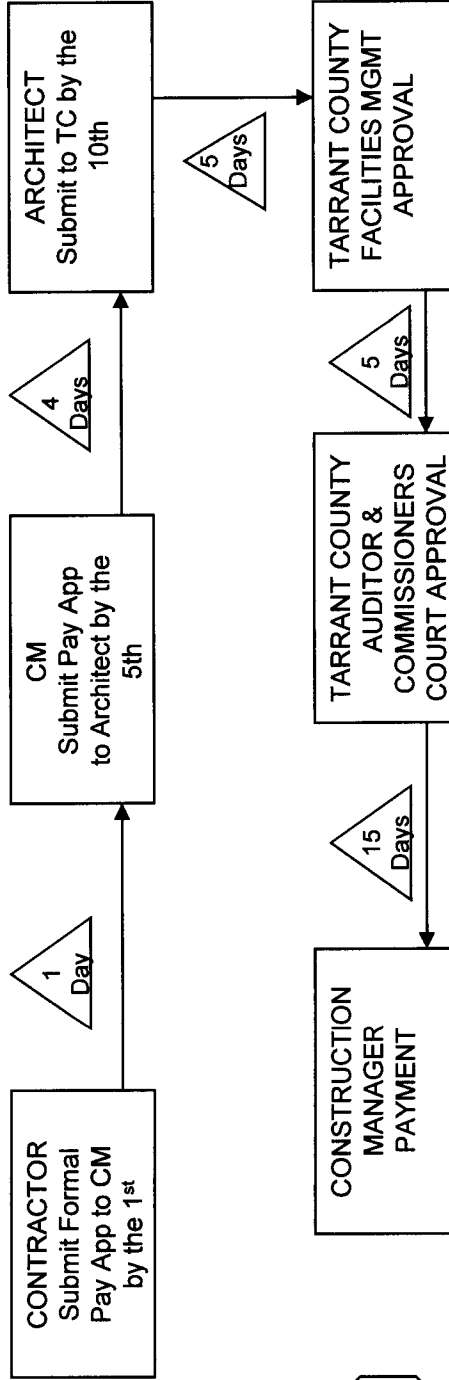
Attachment C – Change Order Procedures

Attachment D – Stored Materials Instruction Sheet, Bill of Sale, Bailment Agreement, Insurance Certificate Example, Inspection Report

REVIEW ROUGH DRAFT APPLICATION



SUBMIT FORMAL PAY APPLICATION



Date

Project Manager's Name
Tarrant County Facilities Management
100 W. Weatherford, Suite 350
Fort Worth, Texas 76196

Reference: Name of Project
Purchase Order No. xxxxxxxxxx

Subject: Application for Payment No. One (1)

Gentlemen:

Attached is Application for Payment No. One (1) for the above referenced project for the period ending _____.

Please remit payment as follows: \$ 334,394.00.

Sincerely,

Name
Title

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF THIRTEEN PAGES

TO OWNER: Tarrant County Facilities Mgmt
 100 W. Weatherford, Room 350
 Fort Worth, TX 76196
 Attn: [Name of Owner Representative]

PROJECT: Project Name
Address
City

FROM CONTRACTOR: VIA ARCHITECT Name
 Name of Construction Manager Address
 Street City
 City, State, Zip

APPLICATION NO: #01

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

PERIOD TO: 03/31/09
APPLICATION DATE: 03/31/09

PURCHASE ORDER NO. 4400009999

CONTRACT FOR: Construction Management

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 1,700,148
2. Net change by Change Orders \$ 10,500,000
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 12,200,148
4. TOTAL COMPLETED & STORED TO DATE \$ 338,098
 (Column G on G703)
5. RETAINAGE:
 - a. _____ % of Construction \$ _____
 (Column D + E on G703)
 - b. _____ % of Stored Material \$ _____
 (Column F on G703)
 Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 3,704
 (Line 4 Less Line 5 Total) \$ 334,394
6. TOTAL EARNED LESS RETAINAGE \$ 3,704
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 0
8. CURRENT PAYMENT DUE \$ 334,394
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 11,865,754
 (Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$10,500,000.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$10,500,000.00	\$0.00
NET CHANGES by Change Order		\$10,500,000.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: CONSTRUCTION MANAGER NAME

By: _____ Date: _____

State of: TEXAS County of: TARRANT
 Subscribed and sworn to before me this _____ day of _____ 2009
 Notary Public:
 My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: _____

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: One
 APPLICATION DATE: 03/31/09
 PERIOD TO: 03/31/09
 TC PURCHASE ORDER NO: 4400009999

A BP NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE		D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)		E WORK COMPLETED THIS PERIOD		F MATERIALS PRESENTLY STORED (NOT IN D.O.R.E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
	CONSTRUCTION MANAGEMENT										
	GENERAL CONDITIONS	335,175	0	783	0	783	0	0	783	334,392	0
	GENERAL CONDITIONS TOTAL	335,175	0	783	0	783	0	0	783	334,392	0
	CONSTRUCTION PHASE SERVICES										
	15% Mobilization	67,500	0	67,500	0	67,500	0	0	67,500	0	0
	85% Duration of Project	382,500	0	0	0	0	0	0	0	382,500	0
	CM SERVICES TOTAL	450,000	0	67,500	0	67,500	0	0	67,500	382,500	0
	BONDS										
	BONDS TOTAL	101,449	0	101,449	0	101,449	0	0	101,449	0	0
	BUILDER'S RISK										
	BUILDER'S RISK TOTAL	22,677	0	22,677	0	22,677	0	0	22,677	0	0
	GL, UMBRELLA, AUTO INSURANCE										
	GL, UMBRELLA, AUTO INSURANCE	71,611	0	71,611	0	71,611	0	0	71,611	0	0
	CONSTRUCTION MANAGEMENT FEE										
	CONSTRUCTION MANAGEMENT FEE TOTAL	469,236	0	12,886	0	12,886	0	0	12,886	456,350	644
	CONTINGENCY										
	CONTINGENCY TOTAL	250,000	0	0	0	0	0	0	0	250,000	0
	TRADE CONTRACTORS										
	BP-2A: DEMO, EARTHWORK (Canyon Contractors)										
02200	CO#01, PCR #1, Provide erosion control	96,800	0	50,000	0	50,000	0	0	50,000	46,800	2,500
02200	TOTAL DEMO, EARTHWORK	105,912	0	59,112	0	59,112	0	0	59,112	46,800	2,956
02280	BP-2B: TERMITE CONTROL (AAA Pest Company)										
02280	TOTAL TERMITE CONTROL	2,080	0	2,080	0	2,080	0	0	2,080	0	104
	TRADE CONTRACTORS SUB-TOTAL	10,500,000	0	61,192	0	61,192	0	0	61,192	10,438,808	3,060
	GRAND TOTALS	12,200,148	0	338,098	0	338,098	0	0	338,098	11,862,050	3,704

Construction Manager Name
Address
City, State, Zip

Application No. One (1)
PO # xxxxxxxxxx

Name of Project

GENERAL CONDITIONS- SCHEDULE "A"

<u>Date</u>	<u>Invoice</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
12/31/2008	36438	Staples	Office Supplies	\$43.14
1/31/2009	8175551234-Jan09	AT&T	Jobsite telephone	\$236.22
1/14/2009	15804734505	Nextel	Radios	\$114.34
1/16/2009	07A9509397	Ozarka	Water	\$26.29
1/20/2009	RI02126	Cain Fence	Temporary Fence	\$60.37
1/16/2009	16401182-2224-2	Waste Mgmt	Dumpster Rental	<u>\$302.38</u>
			TOTAL	\$782.74
			<u>AMOUNT BILLED:</u>	<u>\$ 783.00</u>

Construction Manager Name

Application No. _____

PO Number xxxxxxxxxxxx

NAME OF PROJECT

CONSTRUCTION PHASE SERVICES AND FEE SCHEDULE "B"

Calculating Construction Phase Services:

Construction Phase services are billed 15% for mobilization and balance being paid monthly at the same percentage of the completion percentage is for the Cost of Work.

Total from previous application	(A)	57,541,775		
Add in current general conditions:	(B)	61,417		
Add in current Trade Contractors	(C)	1,314,457		
Total Cost of the Work	(D)	<u>58,917,649</u>		
Total GMP	(E)	64,905,881	Divide Cost of the work (D) by GMP (E) =	90.7740%
Multiply CM Services in schedule of value		2,361,420	X	90.7740% =
Less previous application				<u>2,143,555</u>
Construction phase services this period				<u>(2,085,956)</u>
				57,599

Fee is 3.75% of the total cost of the work (less CM Fee) completed to date of the billing period less retainage multiplied by the fixed percentage equals a sum that is then reduced by the previous billed.

Total Cost of the Work	58,917,649
Plus current CM Services	<u>57,599</u>
Total Cost of the Work	58,975,248
Less Total CM Fee (from previous)	<u>(1,988,603)</u>
	56,986,645
Less Retainage on Trade Contractors	<u>(2,589,486)</u>
	54,397,159
Times Fee 3.75%	2,039,893
Less Previous billed fee	<u>(1,988,603)</u>
Fee due this period	51,290

LOOK AHEAD FOR MONTH 3
Key Activities and Critical Path Activities for the upcoming period: 02/01/10 to 02/28/10
▶
▶
▶
▶
▶
▶
▶
▶
▶
▶
▶
Significant Issues Requiring Tarrant County's Attention
▶
▶
▶
▶
▶
▶
▶
▶
▶ Significant Issues Requiring Construction Manager's Attention
▶
▶
▶
▶

Signature _____ Date _____

Contractor: _____

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Project: _____

Job No.: _____

On receipt by the signer of this document of a check from Tarrant County (maker of check) in the sum of \$ _____ payable to _____ (payee or payees of check) and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of Tarrant County (owner) located at _____ (location) to the following extent: _____ (job description).

As of the date of my signature, I, _____, know of no pending modifications, no changes, nor other items furnished for which the owner or the contractor has not provided compensation.

This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to Tarrant County (person with whom signer contracted) as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The signer warrants that the signer has already paid or will use the funds received from this progress payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

Date _____

_____ (Company name)

By _____ (Signature)

_____ (Title)

STATE OF _____ §
COUNTY OF _____ §

This instrument was acknowledged before me on the _____ day of _____, 2012, by _____.

Notary Public in and for the
STATE OF TEXAS

NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. IT IS PROHIBITED FOR A PERSON TO REQUIRE YOU TO SIGN THIS DOCUMENT IF YOU HAVE NOT BEEN PAID THE PAYMENT AMOUNT SET FORTH BELOW. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM.

UNCONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Project: _____

Job No.: _____

The signer of this document has been paid and has received a progress payment in the sum of \$_____ for all labor, services, equipment, or materials furnished to the property or to Tarrant County (person with whom signer contracted) on the property of Tarrant County (owner) located at _____ (location) to the following extent: _____ (job description).

The signer therefore waives and releases any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the referenced project to the following extent: _____.

This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to Tarrant County (person with whom signer contracted) as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

As of the date of my signature, I, _____, know of no pending modifications, no changes, nor other items furnished for which the owner or the contractor has not provided compensation.

The signer warrants that the signer has already paid or will use the funds received from this progress payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

Date _____

_____ (Company name)

By _____ (Signature)

_____ (Title)

STATE OF _____ §

COUNTY OF _____ §

This instrument was acknowledged before me on the _____ day of _____, 2012,
by _____.

Notary Public in and for the
STATE OF TEXAS

CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

Project: _____

Job No.: _____

On receipt by the signer of this document of a check from Tarrant County (maker of check) in the sum of \$ _____ payable to _____ (payee or payees of check) and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of Tarrant County (owner) located at _____ (location) to the following extent: _____ (job description).

This release covers the final payment to the signer for all labor, services, equipment, or materials furnished to the property or to Tarrant County (person with whom signer contracted).

Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

As of the date of my signature, I, _____, know of no pending modifications, no changes, nor other items furnished for which the owner or the contractor has not provided compensation.

The signer warrants that the signer has already paid or will use the funds received from this final payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in up to the date of this waiver and release.

Date _____

_____ (Company name)

By _____ (Signature)

_____ (Title)

STATE OF _____ §

COUNTY OF _____ §

This instrument was acknowledged before me on the _____ day of _____, 2012, by _____.

Notary Public in and for the
STATE OF TEXAS

NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. IT IS PROHIBITED FOR A PERSON TO REQUIRE YOU TO SIGN THIS DOCUMENT IF YOU HAVE NOT BEEN PAID THE PAYMENT AMOUNT SET FORTH BELOW. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM.

UNCONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

Project: _____

Job No.: _____

The signer of this document has been paid in full for all labor, services, equipment, or materials furnished to the property or to Tarrant County (person with whom signer contracted) on the property of Tarrant County (owner) located at _____ (location) to the following extent: _____ (job description).

The signer therefore waives and releases any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's.

As of the date of my signature, I, _____, know of no pending modifications, no changes, nor other items furnished for which the owner or the contractor has not provided compensation.

The signer warrants that the signer has already paid or will use the funds received from this final payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project up to the date of this waiver and release.

Date _____

_____ (Company name)

By _____ (Signature)

_____ (Title)

STATE OF _____ §

COUNTY OF _____ §

This instrument was acknowledged before me on the ____ day of _____, 2012, by
_____.

Notary Public in and for the
STATE OF TEXAS

CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS

AIA Document G706

(Instructions on reverse side)

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

TO OWNER:
(Name and address)

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:

PROJECT:
(Name and address)

CONTRACT DATED:

STATE OF:
COUNTY OF:

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose.

Indicate attachment: yes no

The following supporting documents should be attached hereto if required by the Owner:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
3. Contractor's Affidavit of Release of Liens (AIA Document G706A).

CONTRACTOR:
(Name and address)

BY: _____
(Signature of authorized representative)

(Printed name and title)

Subscribed and sworn to before me on this date:

Notary Public:

My Commission Expires:



CAUTION: You should sign an original AIA document that has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced. See Instruction Sheet for Limited License for Reproduction of this document.



AIA DOCUMENT G706 • CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS
1994 EDITION • AIA • ©1994 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK
AVENUE, NW, WASHINGTON, D.C. 20006-5292 • **WARNING: Unlicensed photocopying
violates U.S. copyright laws and will subject the violator to legal prosecution.**

G706—1994

CONTRACTOR'S AFFIDAVIT OF RELEASE OF LIENS

AIA Document G706A

(Instructions on reverse side)

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

TO OWNER:
(Name and address)

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:

PROJECT:
(Name and address)

CONTRACT DATED:

STATE OF:
COUNTY OF:

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR:
(Name and address)

BY: _____
(Signature of authorized representative)

(Printed name and title)

Subscribed and sworn to before me on this date:

Notary Public:

My Commission Expires:



CAUTION: You should sign an original AIA document that has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced. See Instruction Sheet for Limited License for Reproduction of this document.



AIA DOCUMENT G706A • CONTRACTOR'S AFFIDAVIT OF RELEASE OF LIENS • 1994 EDITION • AIA • ©1994 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, NW, WASHINGTON, D.C. 20006-5292 • **WARNING: Uncensored photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.**

G706A—1994